Made in China Easy

CHECKLIST · BUSINESS INSIGHTS



China Business Trip Checklist: Before You Fly

Visa, phone, payments, transport and meetings: everything to sort out before your business trip to China.

By the Made in China Easy team, Guangzhou · 31 October 2026

A little preparation makes a China business trip much smoother. Tick these off before you fly.

Entry

- [ ] Check the visa rules for your passport and trip. Some travellers qualify for visa-free entry or transit; others need a visa. The decision is made by the authorities.
- [ ] Passport valid for the whole trip, with blank pages
- [ ] If visiting the Canton Fair, your buyer badge pre-registration is done with the same passport

Phone and internet

- [ ] An eSIM or roaming plan that works in mainland China. Some international apps and websites don’t work without a suitable connection.
- [ ] WeChat installed and set up, so suppliers can message you
- [ ] Offline maps and a translation app downloaded
- [ ] Key addresses saved in Chinese characters

Money

- [ ] A payment app set up (WeChat Pay or Alipay) with a card linked. Not every international card works, so test it.
- [ ] A backup way to pay: a second card and some cash
- [ ] Your bank told about your travel dates

Getting around

- [ ] Airport pickup or a clear plan from the airport to your hotel
- [ ] A hotel close to the fair or the factories you will visit
- [ ] A car and driver for factory days, if visiting several suppliers

Meetings

- [ ] A one-page brief for each product, translated if possible
- [ ] Business cards and a short company introduction
- [ ] A meeting schedule with addresses and contact names
- [ ] A translator for technical discussions and negotiations

After the trip

- [ ] Follow up with every supplier you met within a few days
- [ ] Compare quotes on the same specification
- [ ] Order samples before any production order

Let us organise it

We arrange hotels, airport pickup, a personal translator, eSIM and WeChat setup, transport and factory visits. See Visit China.

Talk to our team in Guangzhou.

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